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## **DECLARATION GUIDELINES SECTION 241 (1), THE CONSTITUTION OF THE KINGDOM OF ESWATINI ACT NO. 1 OF 2005**

The following guidelines provide minimum required documents to be attached to the Declaration Form.

### **FINANCIAL STATEMENTS**

1. Income: ( Salary; Allowances; Director's fees; Dividends; Pecuniary gifts; Insurance compensations; Revenue from sale or lease of property etc.)

*\* Provide necessary documents*

2. Insurance Policies – *certified copy of policy document.*

3. Investments: (Stanlib/African Alliance or other similar institutions; foreign investments

*\*provide copy of current statements or supporting documents*

4. Shares in companies – provide copies of share certificates

5. Partnership – provide copy of partnership agreement

6. Businesses: ( Rented houses/flats; Shopping complex; Shop; Mill (sigayo); Bottle store; Butchery; Boutique; Hair dressing salon; Money lending etc)

*\* The list is not limited to the businesses mentioned. Provide documents of property or businesses.*

### **BANK ACCOUNTS AND CASH**

1. Cash at bank – current bank statements of all accounts held.

## ASSETS

### IMMOVABLE

- Farm and improvements
- Homestead on Swazi nation land (*description of type of house/s*)
- Plot and improvements thereon.

*Copy of Title Deed /Deed of Sale.*

### MOVABLE

1. Motor vehicles
  - *Copy of blue book and estimated value.*
2. Livestock (Cattle, goats, etc.)
  - \*provide proof including a place where they are kept.*
3. Machinery and equipment.

*\*provide description and location of equipment and necessary documents)*

4. Household goods and other valuables e.g. furniture and jewelry

## DEBTORS

All monies owed to declarant. **(Above E15, 000.00)**

*\*provide supporting documents if any*

## LIABILITIES

Bonds; Housing loan; Motor vehicle loans; Credit cards; Personal loans; Bank overdraft; Hire purchases **(Above E15, 000.00)**

*\* provide current statements.*